



Friends of  
Eastern State  
Penitentiary Park

## FESPP Park Reservation Form

*\*Please note: if you did not receive a confirmation email, your event has not been scheduled.*

This completed reservation form must be sent to FESPP at [fespp19130@gmail.com](mailto:fespp19130@gmail.com) at least 10 days in advance of the event.

\_\_\_\_\_  
Name of organization/group

\_\_\_\_\_  
Date of event

\_\_\_\_\_  
Approximate # of attendees

\_\_\_\_\_ to \_\_\_\_\_  
Start time End time

\_\_\_\_\_  
Type of event

\_\_\_\_\_  
Primary contact name

\_\_\_\_\_  
Phone number of contact

\_\_\_\_\_  
Email for contact

\_\_\_\_\_  
Alternate contact name

\_\_\_\_\_  
Phone number of alternate contact

\_\_\_\_\_  
Email for alternate contact

\_\_\_\_\_  
Donation Amount (*suggested amount is \$25-\$100 based on size of event*)

By signing this form you agree to abide by the guidelines for using the park.

\_\_\_\_\_  
Signature of person in charge of event

\_\_\_\_\_  
Date of signature